



## FOOD CONCESSIONS APPLICATION

MOXEE HOP FESTIVAL 2022  
THURSDAY, FRIDAY AND SATURDAY AUGUST 4<sup>TH</sup> – 6<sup>TH</sup>

To All Food Concessionaires:

The East Valley Community Enhancement Association (EVCEA) is accepting applications for **Food Concessions** for the Moxee Hop Festival to be held **Thursday, August 4<sup>th</sup> 5 p.m. to 9 p.m, Friday, August 5<sup>th</sup>, 4 p.m. to 10 p.m., and Saturday, August 6<sup>th</sup> 7 a.m. to Midnight** in the Moxee City Park off Rivard Rd. and Hwy. 24 in Moxee WA. We invite you to apply as a Food Vendor and share in this special event, which has drawn from 7,000 to 10,000 attendees each year.

Please read the enclosed information carefully. **Fill out the application completely and return it along with the registration fee and Certificate of Liability Insurance listing EVCEA and the City of Moxee as “Additional Insured”** to the Food Vendor Chair as quickly as possible, no later than Friday, July 15<sup>th</sup>, 2022.

For more information, please contact Jennifer Rupert, 509-594-7446 or [ja.sande@hotmail.com](mailto:ja.sande@hotmail.com).

### RULES AND GUIDELINES FOR FOOD VENDORS

- A limited number of food concessions will be selected to provide a variety of food and beverages. Once selected, concessionaires will be allowed to serve only the specialty foods that each was chosen to provide, (such as Mexican food, Thai, elephant ears, tropical snow, beer battered spuds, etc.) plus other common fair and/or festival foods that are not considered specialty items. This not only gives festival attendees a good variety but also a better opportunity of profit for our concessionaires. EVCEA reserves the right to accept or reject any applicant and/or their choice of food items.
- All permanent booths, trailers, etc., must meet State Electrical Code requirements, and must have been inspected and display a current seal from the Department of Labor and Industries.
- All vendors are **required** to have their Certificate of Liability Insurance, copies of these documents must be included with your application. The City of Moxee and the EVCEA must be listed as “additional insured”. **Vendors will not be allowed in the park** if we have not received or you do not have with you these documents.
- Vendors are expected to comply with all applicable rules regarding the collection and payment of Washington State sales tax and any local taxes or fees.
- Please contact our Food Vendor Chair with any additional questions you have, prior to the event.
- For your convenience, bags of ice will be available in the park all 3 days and **may be purchased at the Vendor Check-In Booth.**
- **All food concessions must comply with the requirements of the Yakima Public Health Department. EVERYONE** handling other than prepackaged foods must obtain a “Temporary Food Permit”. You may download the application on-line at [yakimapublichealth.com](http://yakimapublichealth.com) or **contact the Yakima Health District** at 509-575-4040. Applications must be returned to the Health Department with the fee at least 2 weeks prior to the event. The permit must be displayed at the festival. Please be sure to follow the approved hand washing facility rules and regulations. Failure to comply with Health District rules may result in immediate closure.

- **Every** booth handling other than prepackaged foods must have someone working at all times that has a current **“Food Handler’s Card”**, and must post a copy in your booth. Prepackaged foods are foods that are kept on store shelves at room temperature.
- Restaurants must have a catering permit or endorsement; it must be posted.
- Booths must be fully set-up no later than 2:00 p.m. on Thursday, August 4<sup>th</sup> (the beer garden will open at 5:00 p.m.) and all personal vehicles must be out of the park and the Cul-de-Sac by 2:30 p.m. If for some reason you are unable to set up on Thursday and will be setting up on Friday, August 5<sup>th</sup> you must be set up and vehicles out of the park by 10 a.m. The festival hours are Thursday, August 4<sup>th</sup> 5 p.m. to 9 p.m, Friday, August 5<sup>th</sup> 4 p.m. to 10 p.m, and Saturday, 7 a.m. to midnight. We ask that you please communicate any special set-up circumstances with us. Vendors may start selling as soon as they are ready. **No personal vehicles, only emergency vehicles, are allowed in the park during open hours, in accordance with the Moxee Law Enforcement.** You may close your booth at any time but you may not bring your personal vehicles into the park until it closes. **In case of an emergency please contact any of the emergency or police personnel or EVCEA members.** There are not any exceptions to this rule!
- **NOTE:** The “Kids Games” close at dark; there is not any lighting in that area. So, if you are a vendor in that area you may want to consider closing at that time too or at least consider that sales may be much less.
- All vendors are expected to comply with the minimum pricing guide of food items as determined by the EVCEA. Concessionaires may price their product more than the minimum price but not lower.
- **Any non-food vendor** will be restricted to providing only one prepackaged food or drink item and will not price that item less than the food vendors’ prices.
- After careful consideration the Hop Festival Site Plan Manager will assign each vendor a space/location. One space is 10 x 20 ft, you may request additional space, at a reduced fee.

To apply fill out the online application form completely and return it with the registration fee, 2 copies of your Certificate of Liability Insurance with the City of Moxee and EVCEA listed as “Additional Insured” and a complete listing of your items for sale and prices by Friday, July 15<sup>th</sup>, 2022.

**The EVCEA committee will also be cognizant of adhering to our local applicable COVID-19 health guidelines.**

*No percentage of sales will be taken.*

**NON-REFUNDABLE \$100 DEPOSIT MUST BE SUBMITTED TO RESERVE SPACE**

Full Registration fee \$300.00

Late Registration fee \$325.00 after July 15<sup>th</sup>, 2022

**FULL BOOTH PAYMENT MUST BE PAID ON-SITE, UPON CHECK IN**

*If for some reason you are not accepted at the Moxee Hop Festival, fees will be refunded.*

**Food Vendor Chair**

Jennifer Rupert \* 2802 Beaudry Road #60A  
Yakima, WA 98901

Questions? Please contact Jennifer Rupert at 509-594-7446, or email [ja.sande@hotmail.com](mailto:ja.sande@hotmail.com)

**WE HAVE FOUND REASONABLE LIABILITY INSURANCE FOR FOOD VENDORS**

**This is the additional insurance with the CITY OF MOXEE AND THE EVCEA AND MOXEE HOP FESTIVAL to be listed as additional insureds.**

Please contact:

AMERICAN FAMILY INSURANCE

LUISA MUNOZ AT 509-367-8383 or [Lmunoz1@amfam.com](mailto:Lmunoz1@amfam.com)

**Please return all completed registration forms and fees to:**

**Food Vendor Chair**

Jennifer Rupert \* 2802 Beaudry Road #60A  
Yakima, WA 98901

Questions? Please contact Jennifer Rupert at 509-594-7446, or email [ja.sande@hotmail.com](mailto:ja.sande@hotmail.com)

**MOXEE HOP FESTIVAL 2022 FOOD CONCESSIONS APPLICATION**

\_\_\_\_\_ Yes, I/We will be participating in the 2022 Moxee Hop Festival, August 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup>. I/We agree to sell at minimum or higher prices the items listed below. **I/We have included a copy of the menu and the prices, permits and Certificate of Liability Insurance listing City of Moxee and EVCEA as "Additional Insured"**. All items need to be approved by EVCEA.

Type of booth or trailer: \_\_\_\_\_ Commercial \_\_\_\_\_ Constructed

Please describe the size and shape of your booth or trailer:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Water and electricity will be available.

**Do you need electricity:** \_\_\_\_\_ Yes \_\_\_\_\_ No *(Please be very specific, may determine location.)*

Electrical requirements: (amps if possible) \_\_\_\_\_ Amps \_\_\_\_\_ 110 \_\_\_\_\_ 220

Do you have a generator? \_\_\_\_\_ Yes \_\_\_\_\_ No

Electrical cords are not provided, be sure that your cords are in good condition.

You must provide your own tables, awnings, chairs, night lighting, and change. Moxee Hop Festival will not provide change. **I/We HAVE READ AND AGREE TO ALL THE REQUIREMENTS LISTED IN THIS CONTRACT.** In consideration of the acceptance of this application, applicant agrees to save and hold harmless the East Valley Community Enhancement Association (EVCEA) and the City of Moxee from any loss or damage to persons or property caused by operation of applicant's unit with Moxee Hop Festival activities, and further agrees to defend said association from any claims for such damages.

Name of Business/Organization and Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: Day \_\_\_\_\_ Evening \_\_\_\_\_ Cell \_\_\_\_\_

Please indicate which one is the best to reach you! Email: \_\_\_\_\_

Print your name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ \$300.00 Registration fee \_\_\_\_\_ \$325.00 Late Registration fee

\_\_\_\_\_ **\$100 NON-REFUNDABLE DESPOSIT TO RESERVE SPACE**

Return application with appropriate fee and copy of liability insurance. **FULL BOOTH PAYMENT MUST BE PAID ON-SITE, UPON CHECK IN.** *Fees will be refunded if application is not accepted*