

MOXEE HOP FESTIVAL 2018

THURSDAY FRIDAY AND SATURDAY AUGUST 2nd, 3rd, AND 4TH

To All Craft and Miscellaneous Vendors:

The East Valley Community Enhancement Association (EVCEA) is accepting applications for Craft and Miscellaneous Vendors for the Moxee Hop Festival to be held Thursday, August 2nd, 4 p.m. to 10 p.m., Friday, August 3rd, noon to midnight and Saturday, August 4th, 7 a.m. to midnight in the Moxee City Park in Moxee WA. We invite you to apply as a Craft/Miscellaneous Vendor and share in this special event, which has drawn from 7,000 to 10,000 attendees each year.

Please read this information carefully. **Fill out the application completely and return it along with the registration fee, Certificate of Liability Insurance with EVCEA and the City of Moxee as "Additional Insured" and Product Liability Insurance** as quickly as possible, no later than July 14, 2018. For more information please contact LeeAnn Mulhair, 509-834-0116 or leeanmulhair@gmail.com.

RULES AND GUIDELINES FOR CRAFT/MISCELLANEOUS VENDORS

Limited space is available so new vendors will be selected on a first come basis as well as the products to be sold. As always returning vendors will be considered first. Remember that you are limited to selling **only** the items you list on your application. This not only gives festival attendees a good variety but also a better opportunity of profit for our vendors. EVCEA reserves the right to accept or reject any applicant and/or their choice of items for sale.

All vendors will agree that there **will not be any** vulgar, offensive or obscene material displayed, exhibited, presented or offered for sale at the Moxee Hop Festival. This includes any items that may cause unreasonable annoyance or possible injury. (Examples but not limited to: potato guns, silly string, water balloons, fake cigarettes or guns of any type). EVCEA reserves the right to ask any vendor to remove these items.

All permanent booths, trailers, etc., must meet State Electrical Code requirements and must have been inspected and display a current seal from the Department of Labor and Industries.

All vendors are **required** to have Product Liability Insurance and their Certificate of Liability copies of these documents must be included with your application. The City of Moxee and the EVCEA/MOXEE HOP FESTIVAL must be listed as "additional insured". Vendors **will not be allowed in the park** to set up if we have not received or you do not have with you these documents.

Vendors are expected to comply with all applicable rules regarding the collection and payment of Washington State sales tax and any local taxes or fees.

Booths must be fully set-up no later than 2:00 p.m. and all personal vehicles must be out of the park and the Cul-de-Sac by 2:30 p.m. on Thursday, August 2nd, on Friday, August 3rd, by 10 a.m. The festival hours are Thursday, 4 p.m. to 10 p.m., Friday, noon to midnight and

Saturday, 7 a.m. to midnight. **No personal vehicles, only emergency vehicles, are allowed in the park during open hours, in accordance with the Moxee Law Enforcement.** You may close your booth at any time but you may not bring in your personal vehicles to load until the park closes. **In case of an emergency please contact any of the emergency or police personnel or any EVCEA Members.** There are no exceptions to this rule!

Any non-food vendor will be restricted to providing only **one** prepackaged food or drink item and will not price that item less than the food vendors' prices.

For your convenience ice will be available in the park all three (3) days; 20# bags may be purchased at the T-shirt booth for \$6.00.

After careful consideration the Hop Festival Site Plan Manager will assign each vendor a space/location.

To apply fill out the online application form completely and return it with the registration fee, a copy of your Certificate of Liability Insurance with the City of Moxee and EVCEA/MOXEE HOP FESTIVAL listed as "Additional Insured" a copy of your Product Liability Insurance and a complete listing of your items for sale by July 14, 2018. No percentage of sales will be taken.

Registration fee \$75.00 for first space and \$50.00 for each additional space.

Late Registration fee \$100.00 after July 14, 2018

If for some reason you are not accepted at the Moxee Hop Festival your fees will be refunded.

Please return all completed registration forms and fees to :

Craft Vendor Chair

LeeAnn Mulhair

P O BOX 754

Moxee WA 98936

Questions? Please contact [LeeAnn Mulhair](mailto:leeannmulhair@gmail.com) at 509-834-0116 or leeannmulhair@gmail.com

MOXEE HOP FESTIVAL 2018 APPLICATION

_____ Yes, I/We will be participating in the Moxee Hop Festival 2018, August 2nd, 3rd, and 4th. I/We have included a copy of the Certificate of Liability Insurance and Product Liability Insurance. All items having been approved by EVCEA.

My items for sale are be specific: _____

Type of booth or trailer: _____ Commercial _____ Constructed

Please describe the size and shape of your booth or trailer: _____

Do you need electricity: _____ Yes _____ No (Be specific, may determine your space.)
Electrical requirements: _____ 110 _____ 220
Do you have a generator?: _____ Yes _____ No
Electrical cords are not provided, be sure that your cords are in good condition.

Space size is 10 x 10 for \$75.00 fee, each additional space is \$50.00.
Please indicate how many spaces you will need (that is all the space that will be marked out for you)
_____ number of spaces.

You must provide your own tables, awnings, chairs, night lighting, and change. The Hop Festival will not provide change.

I/We HAVE READ AND AGREE TO ALL THE REQUIREMENTS LISTED IN THIS CONTRACT.

In consideration of the acceptance of this application, applicant agrees to save and hold harmless the East Valley Community Enhancement Association (EVCEA) and the City of Moxee from any loss or damage to persons or property caused by operation of applicant's unit with Moxee Hop Festival activities, and further agrees to defend said association from any claims for such damages.

Name of Business/Organization and address: _____

Telephone: Day _____ Evening _____ Cell _____

Please indicate which one is the best to reach you! Or Email _____

Print your name: _____

Signature: _____ Date: _____

_____\$75.00 Registration fee _____\$100.00 Late Registration fee _____\$50.00 each additional space.

Return application with appropriate fee and insurance. Fees will be refunded if application not accepted